



Tel : 0114 2724851
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Website : www.allsaints.sheffield.sch.uk

Examination Invigilator

Grade 3. SCP 6: £13.27 per hour

All Saints is a highly successful, oversubscribed, 11-18 Catholic Voluntary Academy within the St Clare CMAT. At the last OFSTED inspection in October 2023 the school remained Good. As a wholly inclusive school community we share a clear and ambitious vision for high quality education for all. Staff at all career stages are supported to access innovative and research led CPD and there is a culture of continuous development.

We wish to appoint a team of people to work on a casual basis as examination invigilators. The role will involve being present in the examination spaces and ensuring that the current JCQ guidelines are adhered to during each timed period. The Examinations Officer will be in overall control but we are also seeking some people with some experience to be Lead Invigilators (the senior person present in each examination). Full training will be provided.

This role would suit someone who is organised and is seeking employment on a flexible basis.

All Saints is committed to safeguarding and promoting the welfare of children and young people. We expect all staff to share this commitment and to undergo appropriate checks, including enhanced DBS checks.

We are committed to fairness and social justice and welcome applications from everyone. We value our diverse workforce and aim to work together to make the most of our differences.

A Catholic Education Service application form, supplementary forms and further details are available on the school website:
www.allsaints.sheffield.sch.uk/vacancies.

Please return your application form, consent to obtain references form and recruitment monitoring form (optional) to Miss Herridge, PA to the Headteacher, by email to : **c.herridge@allsaints.sheffield.sch.uk** or by post to the school address. Applications on the school form only. No CVs will be accepted.

Closing Date: Due to the nature of the role applications are reviewed upon submission and interviews are held throughout the term.