

Job Description

All Saints Catholic High School

Title of Post	Curriculum Leader for English
Responsible To	Director of English
Grade	MPR / UPR + TLR2a
Hours	To be decided
Contract	Permanent

Purpose of the Role

- To lead on the overall development of quality teaching within the subject area so that teaching programmes are appropriate for all learners and result in outstanding progression each year and smooth transition between Key Stages
- To continually develop and share personal best practice whilst continually developing pedagogy
- Practice that is acknowledged to be consistently secure and support others to improve the quality of their teaching and the learning outcomes across the subject areas
- To ensure subject teaching links to examination board criteria
- To make a substantial contribution to the operational running of the department as defined by the designated member of Leadership (which will be subject to change as appropriate)
- To support the Catholic ethos of the school and its ambition to continually raise standards and achievement

Key Tasks to Achieve Outcomes

- To work with all members of the department to produce medium term plans and schemes of work that provide challenge and pace in learning
- Lead on the dissemination of innovation and best practice within the department through a range of strategies including coaching, team teaching, modelling, exposition, adaptive teaching
- Ensure there is up to date knowledge of subject and curriculum requirements and that these are disseminated within department, evidenced by schemes of learning
- Continue to develop and improve own teaching by engaging in whole school and departmental research of teaching and learning, leading to consistently secure teaching
- Lead on the development of high quality assessment strategies and the feedback to students

Key Tasks to Achieve Outcomes

- Lead on the development of the Departmental Development Plan
- Use data effectively to identify gaps in student performance and develop own and others' practice to close the gaps
- Work with the Subject Leaders' group and other professionals both internal and external to establish and articulate good and outstanding teaching
- Lead on ensuring professional development opportunities are appropriate and lead to best practice being embedded across department

Indicators of Performance

- Own teaching is consistently evaluated as secure or better
- MTPs and schemes of learning support challenge and pace for all students, across both key stages in the department and are used effectively by teachers within the department
- Lessons taught within the department are graded consistently secure and frequently better, using schemes of work and innovation
- Analysis of teaching across the department and standards in the subjects continue to rise in line with the highest performing departments

The designated member of Leadership will evaluate the totality of performance of the Curriculum Leader by:

- Analysing the results of students taught
- Carrying out QA
- Scrutinising the work of students
- Reviewing the progress of the Department Development Plan

and by receiving other appropriate evidence in relation to the role.