

## Job Description

### All Saints Catholic High School

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<b>Title of Post</b>	Teacher of English
<b>Responsible To</b>	Director of English
<b>Grade</b>	MPR / UPR
<b>Hours</b>	Full time
<b>Contract</b>	Temporary maternity cover

#### Purpose of the Role

- To raise standards in achievement, teaching and learning in English
- To contribute to the development of the curriculum for English
- To support the Catholic and Christian ethos of the school
- To contribute to the vision of the school
- To support All Saints Catholic High School as a centre of innovation and excellence within the community and beyond
- To monitor student progress and attitude to learning for a specified group of students through the vertical or horizontal form tutor role
- To promote and safeguard the welfare of all students within the school

#### Key Tasks to Achieve Outcomes

- Continually develop teaching approaches and resources to inspire all learners
- Implement the school code of conduct and BfL to secure high levels of behaviour and positive attitudes to learning
- Monitor and track student progress to provide students with information on what they can do and set targets for what they need to achieve
- Report on student progress in the subject to students, parents, Year Progress Leaders, Curriculum Leadership and the Leadership Team
- Contribute to department planning cycles as agreed with Director of English
- Contribute to departmental curricular innovation and implementation
- [Contribute to the whole school vision through the departmental development plan](#)
- Participate in agreed continuing professional development to enhance agreed areas for improvement
- Carry out the role of the form tutor as set out in the attached document 'Role of the Form Tutor'.

### Indicators of Performance

- Student achievement and progress in English is in line or above student potential, using student data profiles
- Learning programmes are taught to the required standard and are well matched to student needs
- Relationships within the classroom contribute to high standards of achievement and motivation
- The work of the department and the school is developed through the contribution of the teacher
- The work of the form tutor contributes to positive attitudes to learning

The Director of English will evaluate the totality of performance of the teacher by:

- Analysing the results of students taught
- Observing lessons taught
- Sampling the work of students
- Reviewing the quality of reporting to parents

and by receiving evidence from the Year Progress Leader in relation to the role of the form tutor.