

All Saints Catholic High School

Charging and Remissions Policy



Mission Statement

We are a Catholic community whose mission is to fully prepare our students for the wider world and to send them into it equipped for life and for the service of others. We come together from diverse backgrounds, united by Christ, by the highest aspirations and by a thirst for excellence to instil in our students a respect for themselves, for others and for their environment. We take our inspiration from Jesus' commandment to "love one another".

Approved by the Local Academy Committee: 4 June 2025



The Governing Body has agreed a range of charging and remission arrangements which are described below. There is a distinction between activities and materials:

- For which parents will be charged
- Where parents will be asked for a voluntary contribution
- Where remissions will be made for all or part of the cost of the activity or material

The principles underpinning these arrangements are that school funds are used effectively to enable the maximum number of students to access the widest range of educational experiences and that no student is prevented from taking part in a compulsory activity because of lack of money.

Chargeable Activities:

The activities agreed by Governors which are within their rights to charge for are:

- Board and lodging for residential trips taking place largely during school hours
- Cost of activities outside school hours which are not part of the National Curriculum and are voluntary
- Transport costs for activities taking place outside of school hours and not related to the curriculum.
- Curriculum materials where parents have agreed in advance to pay knowing that they will own the item in full e.g. workbooks, art and technology materials
- Examination fees
 - where a student has not turned up for an exam for which they have been entered
 - where a student has failed to meet the examination requirements such as coursework or projects
 - for re-sits where no further teaching has been provided and the student/parent requests re-entry
 - for a course for which the student wishes to be entered but for which the school has not prepared them
- Cost of individual instrumental and singing tuition
- Cost of breakages and lost or destroyed school property
- Cost of optional out of school time activities where parents have the choice of their child taking part or not
- Rental charges for lockers

Voluntary Charges:

The activities for which the Governing Body has agreed to ask for voluntary contributions are:

- Curriculum trips related to the delivery of the National Curriculum e.g. geography field trips
- Costs for extra-curricular trips during school time (except board and lodgings which is chargeable)

If insufficient contributions are made, the trip may have to be cancelled; this will be explained to parents in the initial letter.

Remissions:

Governors may offer remissions to families for the full cost for board and lodgings for any residential activity which takes place in school time or which forms an essential part of the syllabus for a prescribed examination for the National Curriculum, providing they are in receipt of the following benefits:

- Income Support
- Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- The guaranteed element of Pension Credit
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run-on - paid for 4 weeks after you stop qualifying for Working Tax Credit
- Universal Credit - your household income must be less than £7,400 a year (after tax and not including any benefits you get)

Governors will also remit the cost of the following activities for all students regardless of family income:

- Re-entry to examinations where it is the school's decision to re-enter a student for that examination
- Books and materials for all courses unless lost or wilfully damaged whilst in the student's care in which case cost of replacement will be charged
- Attending work placements set up through the school – except travel and food costs
- Attending college and off-site alternative provision set up by the school

Related strategy: Pupil Premium Strategy

This policy will be reviewed by the Local Academy Committee annually.