

## **FAQs - For INTERNAL students moving into the Sixth Form at All Saints**

**EXTERNAL students applying to All Saints Sixth Form from other schools, please see the Coordinated Sixth Form Admissions System notes in the front of the Course Guide**

The list of FAQs below has been compiled to help guide parents/carers through the process of Post 16 applications. Should you have any further questions, please feel free to contact Mrs Broadhurst (Director of Post 16) or Mrs Voyse (Sixth Form Administrator) at school or via email: [m.broadhurst@allsaints.sheffield.sch.uk](mailto:m.broadhurst@allsaints.sheffield.sch.uk) / [a.voyse@allsaints.sheffield.sch.uk](mailto:a.voyse@allsaints.sheffield.sch.uk)

### **Q. How do I know if my child has applied to the Sixth Form?**

Students apply to the Sixth Form via Sheffield Progress and receive confirmation on the website to say that we have processed their application. Parents/carers can check to see if their child has applied by phoning Mrs Voyse or via email: [a.voyse@allsaints.sheffield.sch.uk](mailto:a.voyse@allsaints.sheffield.sch.uk)

### **Q. Does my child have a place in the Sixth Form?**

If your child has applied for the Sixth Form, he/she has an automatic place providing they are predicted to meet the school and subject entry requirements. Students have been made offers on Sheffield Progress based on their predicted grades. If a student is not currently holding a place but meets the entry requirements in the summer, they are guaranteed a place in the Sixth Form but we cannot always guarantee specific subjects. The entry requirements must be reached for each of the subjects wishing to be studied and for a minimum of three A Levels or a BTEC Extended Diploma.

### **Q. What are the entry requirements?**

Students must gain a minimum of 5 x 4-9 GCSE grades including English Language and Mathematics **and** meet the requirements for the subjects that they have chosen to study. The subject specific entry requirements are in the back of the Course Guide which is on the school website and also listed on Sheffield Progress.

### **Q. Is it possible for my child to change a subject before the results are published?**

It is sometimes possible to make changes but once groups are finalised and full, the student will be placed on a subject waiting list. If your child wishes to make a change, please send him / her to see Mrs Voyse in the sixth form office as soon as possible or send a message via Sheffield Progress.

### **Q. What happens if my child does not reach the entry requirements for a subject in the summer?**

All students in the Sixth Form must study at least 3 A Level subjects or a BTEC Extended Diploma. If your child does not reach the entry requirements to study three of the subjects that have been chosen, or a BTEC Extended Diploma, they will not have a place in the Sixth Form.

### **Q. If my child does not receive the grade(s) to meet the requirements for a particular subject and wants to change the subject in the summer, is that possible?**

This cannot be guaranteed. We are heavily oversubscribed and have a long waiting list in the Sixth Form, therefore most of our courses are already full by the summer.

### **Q. Should my child retain a back-up place at another school or college?**

We always recommend having a back-up plan. This will make the process of moving into Post 16 education as smooth as possible. Mr Richardson, in school can give advice regarding courses at other institutions. His email address is [p.richardson@allsaints.sheffield.sch.uk](mailto:p.richardson@allsaints.sheffield.sch.uk)

**Q. What happens if my child does not gain the grades required for the Sixth Form in the summer and does not have a back-up plan?**

Sheffield Futures and Sheffield College can provide support and advice. The college usually holds a clearing day in early September where students can apply for places on courses that are still available. However, these places may be limited and it is much better to have a back-up plan organised in advance. If your child does need to apply for a new course in September, it is useful to be in Sheffield between results day and the start of term so that you can research and visit alternative provision.

**Q. We would like to take a holiday after the GCSE exams – will my child be required to come into school before September?**

We do not require students to be in school for sixth form purposes prior to the summer, but we do recommend that students and their parents/carers are available to come into school and collect their GCSE results on Results Day. There will be help and support available on results day for any student who does not meet the entry requirement for their particular Post 16 choice.

**Q. How do we confirm the place for our child on results day?**

Over the summer, we will send a letter to your child providing they have been offered a place in the sixth form, this letter will have information about enrolling into the Sixth Form. On results day we will be able to confirm your child's place providing that he/she has met the entry requirements.

**Q. What happens if my child wants to change subjects once the term has started?**

Students have until the end of September to confirm their subjects.

**Q. We are moving house in the next few months, should we let you know?**

Yes, please! It is important that we have accurate contact details for you and your child so that we can ensure that you receive the appropriate information over the summer. If you have recently changed address or are planning to move, please let Mrs Voyse know.

**Q. Will we receive any more correspondence about the Sixth Form?**

Yes. During the summer term we write with information about results day, September start up, etc.