

## Catering Assistant

**Closing Date:** Friday 4 July 2025 at 12 noon  
**Interviews :** w/c 7 July 2025

<b>Hours</b>	<b>20 hours per week (over 5 days per week) for 38 weeks per year Monday – Friday (4 hours) a day 10.00 am – 2.00 pm</b>
<b>Contract</b>	<b>Permanent</b>
<b>Salary</b>	<b>Grade 1, Scale Point 2 : £23,656 Pro Rata Actual Salary £10,691</b>
<b>Start Date</b>	<b>1 September 2025</b>

All Saints is a successful, oversubscribed, 11-18 Catholic Voluntary Academy within the St Clare CMAT. The last OFSTED inspection in October 2023 judged the school to be Good. As an inclusive school community, we share a clear and ambitious vision for high quality education for all. Staff at all career stages are supported to access innovative and research led CPD and there is a culture of continuous development.

We are seeking to appoint a Catering Assistants to work as part of our Catering Team helping to maintain a clean and healthy learning environment for our students. The postholder will be required to participate in the production and service of breakfast, break and lunchtime and associated duties.

They will be able to:

- work on various food points and breakfast bars
- assist in the preparation of food and drink
- assist in the serving of food and drink
- undertake the operation of a till
- Clearing the canteen area
- Restocking of shelves.
- wash up and any other related tasks
- ensure portion control is monitored to the required standard
- ensure the full area of responsibility is clean and appropriately presented
- Maintain exacting standards of kitchen and personal hygiene, following Food Safety and Health and Safety requirements and to operate

to the standards required by statutory regulations.

- be prepared to undertake training on COSHH, Health and Safety regulations, Food Safety and undergo appropriate on and off the job training and to put this training into practice and to adhere to all Policies at All Saints Catholic High School

All Saints is committed to safeguarding and promoting the welfare of children and young people. We expect all staff to share this commitment and to undergo appropriate checks, including enhanced DBS checks.

We are committed to fairness and social justice and welcome applications from everyone. We value our diverse workforce and aim to work together to make the most of our differences.

A Catholic Education Service application form, supplementary forms and further details are available on the school website:  
<https://www.allsaints.sheffield.sch.uk/vacancies/>.

Applications on any other form and CVs (Curriculum Vitae) will not be considered. Please use the CES form for your application, which should be returned, along with the Consent to Obtain References form and Recruitment Monitoring form (optional) to Jo Thorpe, PA to the Headteacher:  
[j.thorpe@allsaints.sheffield.sch.uk](mailto:j.thorpe@allsaints.sheffield.sch.uk) or by post to the school address.