

All Saints Sixth Form Academic Honesty Policy



Within the All Saints Sixth Form community, Academic Honesty is expected of every student.

Students should be principled, demonstrating the highest integrity and honesty in all of their academic work. All work should be the student's own, original work. Students may acknowledge the work of others by including cited sources and referencing only.

Students should take responsibility for their conduct and subsequent consequences of their actions.

Students would be committing Academic Dishonesty if they were to participate in the following activities:

Plagiarism – The definition of plagiarism is to claim the ideas or work of another's as one's own, and includes:

- Copying the work of another student, with or without their consent
- Submitting work that has been created by someone else
- Submitting the same work that has already been assessed and marked for a different module without referencing it, (known as self-plagiarism)
- Helping another student to plagiarise
- Quoting without appropriate referencing
- Submitting work that has been created with others as a collaboration but claiming it as one's own work

Collusion – The meaning of collusion, in this context, is the agreement between people to work together in order to deceive, and includes:

- Permitting one's work to be copied and submitted
- Submitting work that has been created with others and claiming it as one's own original work
- Acquiring premature access to test or exam questions/papers and passing on this information to other students

Cheating – The definition is to obtain, attempt to obtain or to help others to acquire credit for work through dishonesty and/or deception, and includes:

- Copying from another in an exam
- Lying
- Taking exam papers without permission
- Using notes or other devices not allowed in a test/exam
- Impersonation; allowing someone, other than the registered student to represent you in a test/exam or presenting as someone else in a test/exam
- Duplicating work in different assessments

Deception – To provide false evidence in an academic exercise. Examples of deception:

- Taking more time than allowed on a take home test
- Erroneously claiming to have submitted work
- Offering a dishonest excuse for work handed late or when asking for a deadline extension

Consequences

Although incidents of academic dishonesty are rare, they will be dealt with formally and may include a hearing, investigation, warning and possible exclusion from the school and withdrawal from examinations.

Rules regarding use of Artificial Intelligence (AI) in school

Unless specifically told not to, students can use AI tools to generate data/content (text, video, audio, images) subject to the principles set out below. There are situations and contexts within the school where you may be asked to use AI tools to enhance your learning and to explore and understand how these tools can be used.

Equally, there are situations in which the use of AI is **forbidden**, and tasks will be outlined in a way that prohibits/avoids using AI tools, such as working offline or under supervised conditions.

In general, students must understand the following principles:

- AI tools used in academic work must not be used for cheating, plagiarism, or any other unethical behaviour
- AI tools must not be used to impersonate individuals or organisations, in a misleading or malicious manner, or to generate content that is unlawful, harmful, or offensive
- Use of AI tools and data/content created using such tools must comply with the following policies: Academic Honesty policy & Sixth Form Aims and Code of Conduct
- AI-generated content should not be considered a substitute for your own effort or original work
- Students are required to put in their own effort to understand the material and produce unique content
- It is the responsibility of students to verify the accuracy of information received from any AI sources (including search engines) used
- Students must always clearly credit/acknowledge the use of known AI technology in their work when they have actively engaged with it, the use of the AI model, as well as the prompts used
- Aside from internal schoolwork and assessments, students must also be made aware that the use of AI help/content in their work submitted that may count towards an external qualification (e.g. coursework or NEA) is **malpractice** and may have to be reported to the exam board, leading potentially to disqualification from that unit, that qualification or all qualifications with that exam board. Please read JCQ updated information https://www.jcq.org.uk/wp-content/uploads/2024/07/AI-Use-in-Assessments_Feb24_v6.pdf
- Students must maintain confidentiality in their interactions with AI tools and must not disclose any confidential or personal information about themselves or any other people to the AI model since then the information may be in the public domain and accessible to others. Additionally, students should not use AI tools for advice on emotionally/socially complex problems or other sensitive issues (for example, medical diagnoses or wellbeing concerns).

I hereby agree to abide by the school's Academic Honesty Policy:

Print name.....

Signed.....

Date.....