

# All Saints Catholic High School

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## Cover Supervisor

**Required from January 2023 or as soon as possible after this date**

**Grade 5, Points 12 to 17 £22,571 to £24,920 (pro rata)  
for 39 weeks per year (term time)  
8.00 am – 3.00 pm**

**13 hours per week over 2 days per week**  
Actual Salary £6,784.84 to £7,490.95 with no previous service

**or**

**19½ hours per week over 3 days per week**  
Actual Salary £10,175 to £11,233 with no previous service

All Saints is a highly successful, oversubscribed, 11-18 Catholic Voluntary Academy, within the St Clare CMAT. There are 1388 students on roll, including 351 in the sixth form. The last OFSTED inspection in April 2018 judged the school to be Good. The school is co-located with an Outstanding maintained special school.

We are seeking to appoint a Cover Supervisor to fill a number of roles in school including :

- Supervision of teaching groups
- Individual student support and supervision
- Administrative work

The person appointed will be given an induction programme and training.

Candidates should have good inter-personal skills, a confident manner and competent level of literacy and numeracy.

All Saints is committed to safeguarding and promoting the welfare of children and young people. We expect all staff to share this commitment and to undergo appropriate checks, including enhanced DBS checks.

We are committed to fairness and social justice and welcome applications from everyone. We value our diverse workforce and aim to work together to make the most of our differences. Under the Disability Confident Scheme, disabled applicants, who meet the essential criteria of this job, are guaranteed an interview.

A Catholic Education Service application form, supplementary forms and further details are available on the school website: [www.allsaints.sheffield.sch.uk/vacancies](http://www.allsaints.sheffield.sch.uk/vacancies). Please return your application form, consent to obtain references form and recruitment monitoring form (optional) to Jo Thorpe, PA to the Headteacher, by email to [j.thorpe@allsaints.sheffield.sch.uk](mailto:j.thorpe@allsaints.sheffield.sch.uk) or by post to the school address. Applications on any other form and CVs will not be considered.

**Closing Date : Wednesday 21 December 2022 at 12 noon**  
**Shortlisting will take place w/c 9 January 2023**