



All Saints Sixth Form Academic Honesty Policy

Within the All Saints Sixth Form community, Academic Honesty is expected of every student.

Students should be principled, demonstrating the highest integrity and honesty in all of their academic work. All work should be the students own, original work. Students may acknowledge the work of others by including cited sources and referencing only.

Students should take responsibility for their conduct and subsequent consequences of their actions.

Students would be committing Academic Dishonesty if they were to participate in the following activities:

Plagiarism – The definition of plagiarism is to claim the ideas or work of another's as one's own, and includes:

- Copying the work of another student, with or without their consent
- Submitting work that has been created by someone else
- Submitting the same work that has already been assessed and marked for a different module without referencing it, (known as self-plagiarism)
- Helping another student to plagiarise
- Quoting without appropriate referencing
- Submitting work that has been created with others as a collaboration but claiming it as one's own work

Collusion – The meaning of collusion, in this context, is the agreement between people to work together in order to deceive, and includes:

- Permitting ones work to be copied and submitted
- Submitting work that has been created with others and claiming it as one's own original work
- Acquiring premature access to test or exam questions/papers and passing on this information to other students

Cheating – The definition is to obtain, attempt to obtain or to help others to acquire credit for work through dishonesty and/or deception, and includes:

- Copying from another in an exam
- Lying
- Taking exam papers without permission
- Using notes or other devices not allowed in a test/exam
- Impersonation; allowing someone, other than the registered student to represent you in a test/exam or presenting as someone else in a test/exam
- Duplicating work in different assessments

Deception – To provide false evidence in an academic exercise. Examples of deception:

- Taking more time than allowed on a take home test
- Erroneously claiming to have submitted work
- Offering a dishonest excuse for work handed late or when asking for a deadline extension

Consequences

Although incidents of academic dishonesty are rare, they will be dealt with formally and will include a hearing, investigation and possible exclusion from the school and withdrawal from examinations.