

22 February 2021

Dear Parent(s)/Carer(s),

I am writing to inform you of a forthcoming vacancy for the role of parent governor on our governing body and seek nominations for the position. Dr K Davies' four year term of office is coming to an end on 14 March 2021 and I would like to thank Karen for her commitment to the school over this period.

The role of the governing body

The school's governing body is responsible for providing confident and strategic leadership, and creating robust accountability, oversight and assurance for the school's educational and financial performance. It is passionate about education and committed to continuous school improvement to ensure the best possible outcomes for our pupils.

The role of a parent governor

As a parent governor, you'll work with the governing body to ensure it effectively carries out the duties referred to above. You'll also play a vital role in ensuring that the governing body is connected with, and is aware of the views of, parents and the local community.

To be a parent governor you should have:

- A strong commitment to the role and to improving outcomes for children
- Good inter-personal skills, curiosity, and a willingness to learn and develop new skills
- The specific skills required to ensure the governing board delivers effective governance

The governing board is particularly keen for candidates with skills in Finance, Health and Safety or Data Analysis and encourages applications from all members of society, regardless of background, gender, ethnicity, disability or age.

Expectations of governors

As a parent governor you will be expected to maintain confidentiality and to commit to training appropriate to the role, including induction training. All training is currently virtual/online.

Each of our governors will usually attend 4 meetings of the full governing body per year and 4 meetings of a committee. In the current school year these have been a mix of socially distanced face to face meetings and virtual meetings.

Many of our governors have a link to a department or other area of the school and although visits into school are currently on hold, these will recommence when safe to do so.

How to apply/ More information

If you are interested in applying for the role, please advise Mrs N J Brady, Clerk to the Governors at the school by post or by email n.brady@allsaints.sheffield.sch.uk of your wish to apply by **3pm on 1 March 2021**. Some people are disqualified from being a school governor and a list of these disqualifications is given below.

Your application should include a short statement (max 250 words) that may include details of the skills and experience you have that the governing body requires, your commitment to undertaking training to acquire or develop the skills needed to be an effective governor and how you plan to contribute to the future work of the board.

If we receive two or more applications, a secret ballot will be carried out. We will inform you closer to the time if we have to do this.

If you have any queries about this process or would like to find out more about the role, please contact either me or Mrs Brady at the school.

Yours sincerely



S P Pender
Headteacher

You are disqualified from being a school governor if you:

- Are a registered pupil at the school
- Are under 18 years old
- Fail to attend their meetings for 6 consecutive months
- Are the subject of:
 - A bankruptcy restrictions order, or an interim bankruptcy restrictions order
 - A debt relief restrictions order, or an interim debt relief restrictions order
 - An undischarged sequestration
- Are disqualified from being a company director and/or a charity trustee
- Have been removed from office as an elected governor within the last 5 years
- Are included in the list of those unsuitable to work with children
- Are disqualified from working with children, barred from regulated activity and/or disqualified from registering for childminding or providing daycare
- Have been sentenced to 3 months or more in prison (without the option of a fine) in the 5 years before becoming a governor or since becoming a governor
- Have received a prison sentence of 2 and a half years or more in the 20 years before becoming a governor
- Have at any time received a prison sentence of 5 years or more
- Have been fined for causing a nuisance or disturbance on school premises during the 5 years prior to or since appointment or election as a governor
- Refuse a request by the clerk to make an application to the Disclosure and Barring Service (DBS)

In addition parent governors cannot be:

- Elected members of the local authority (LA)
- Paid to work at the school for more than 500 hours in a year