

# All Saints Catholic High School: Provider Access Policy

## Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

## Student entitlement

Students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

## Management of provider access requests

### Procedure

A provider wishing to request access to pre-16 students should contact Mr Philip Richardson, Careers Coordinator. For Post 16 opportunities, a provider should contact Mrs Amanda Voyse, Post 16 Administrator.

Telephone: 0114 272 4851 Email: P.Richardson@allsaintslearning.co.uk or A.Voyse@allsaintslearning.co.uk

## Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents:

	Autumn Term	Spring Term	Summer Term
<b>Year 8</b>	Life opportunities assembly – range of provision post 16 discussed	Options process – assemblies and evening for parents	
<b>Year 9</b>	UTC information currently managed by Local Authority –	Aspirations assembly – College, Skills Made Easy,	

	Autumn Term	Spring Term	Summer Term
	working on access strategies	Sixth Form, HE	
<b>Year 10</b>		Assemblies – College, Apprenticeships, Sixth Form	Careers Day – skills and aspirations (Careers Service, Skills Made Easy, SHU)
<b>Year 11</b>	Assemblies – College, Sixth Form, Apprenticeships	Apprenticeship Fairs - visits	
<b>Year 12</b>		Tutorial programme – HE, Apprenticeships	HE Fair Careers Fair
<b>Year 13</b>	Tutorial programme – HE, Apprenticeships	Apprenticeship Fairs - visits	

Please speak to our Careers Coordinator to identify the most suitable opportunity for you.

The school policy on safeguarding (see website) sets out the school's approach to allowing providers into school as visitors to talk to our students.

### Premises and facilities

The school will make the main hall or classrooms available for discussions between the provider and students, as appropriate to the activity and the normal functioning of the school day. The school will also make available technology and/or other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Coordinator or a member of the Sixth Form or Pastoral teams.

All Providers are welcome to leave a copy of their prospectus or other relevant course literature at the School Reception. It will be placed in the Library which is managed by the school librarian or in the Sixth Form area. The Library is available to all students before school, break and lunch times. Access to students will be managed to ensure that students can access all information, within the normal smooth running of the school day.

### Approval and review

To be approved by Governors at Curriculum and Student Welfare Committee

Next review: December 2018