

All Saints Catholic High School Charging and Remissions Policy

Mission Statement - <http://www.allsaints.sheffield.sch.uk/index.html>


The Governing Body has agreed a range of charging and remission arrangements which are described below. There is a distinction between activities and materials:

- For which parents will be charged
- Where parents will be asked for a voluntary contribution
- Where remissions will be made for all or part of the cost of the activity or material

The principles underpinning these arrangements are that school funds are used effectively to enable the maximum number of students to access the widest range of educational experiences and that no student is prevented from taking part in a compulsory activity because of lack of money.

Chargeable Activities:

The activities which Governors have agreed and which are within their rights to charge for are:

- Board and lodging for residential trips taking place largely during school hours e.g. French Trips
 - Cost of activities outside school hours which are not related to the delivery of the National Curriculum and are voluntary e.g. Alpine Adventure
 - Transport costs for any activity not provided for by the Local Authority e.g. Work Experience, foreign travel
 - Curriculum materials where parents have agreed in advance to pay knowing that they will own the item in full e.g. workbooks, art and technology materials
 - Examination fees
 - where a student has not turned up for an exam for which they have been entered
 - where a student has failed to meet the examination requirements such as coursework or projects
 - for re-sits where no further teaching has been provided and the student/parent requests re-entry
 - for a course for which the student wishes to be entered but for which the school has not prepared them
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- Cost of individual instrumental and singing tuition
- Cost of breakages and lost or destroyed school property
- Cost of optional out of school time activities where parents have the choice of their child taking part or not
- Rental charges for lockers

Voluntary Charges:

The activities for which the Governing Body has agreed to ask for voluntary contributions are:

- Curriculum trips related to the delivery of the National Curriculum e.g. geography field trips
- Extra curricular trips during school time related to the mission and ethos of the school e.g. retreats
- Refundable deposits for items which are very expensive to replace e.g. A level text books
- Sixth Form bond to cover cost of maintenance of communal areas such as common room
- Contribution to hire of musical instruments for use in and out of school as detailed in the Widening Opportunities Project

Remissions:

Governors will offer remissions to families in receipt of the following benefits:

- Universal Credit in prescribed circumstances;^{*}
- Income Support (IS);
- Income Based Jobseekers Allowance (IBJSA);
- support under part VI of the Immigration and Asylum Act 1999;
- Child Tax Credit, provided that Working Tax Credit is not also received and the family's income (as assessed by Her Majesty's Revenue and Customs) does not exceed £16,190 (Financial Year 2013/14);
- the guarantee element of State Pension Credit;
- an income related employment and support allowance that was introduced on 27 October 2008

for the full cost for board and lodgings for any residential activity which takes place in school time or which forms an essential part of the syllabus for a prescribed examination for the National Curriculum

* The government plans to prescribe the circumstances when Universal Credit is fully rolled out.

Governors will also remit the cost of the following activities:

- Re-entry to examinations where it is the school's decision to re-enter a student for that examination
- Shared and individual music tuition fees linked to an agreed course or programme of study (currently GCSE and A level music) unless the student fails to attend through choice and a cost is incurred by the school for their non-attendance
- Books and materials for all courses unless lost or wilfully damaged whilst in the students care in which case cost of replacement will be charged
- Attending work placements set up through the school – except travel and food costs
- Attending college and off-site alternative provision set up by the school

This policy will be reviewed by SDFP Committee every three years.